

No. 8007

Parliament Security Service

Show round of visitors to Parliament House during Inter-Session period

The Show Rounds of Parliament House to the visitors will be arranged as usual on all working days during Inter-Session period between 1030 hrs. and 1730 hrs. except during weekend, Gazetted Holidays and prior to 05 working days to the commencement of the Session due to administrative and security concerns. **During inter-session period Group Show round are restricted to maximum 50 persons in one requisition and request for the same should reach 3 working days prior to the visit for verification of antecedents. Show round will not be conducted if the verification is not received or received with adverse remarks.**

Kind co-operation of Members is solicited.

No. 8008

Parliament Security Service

Issue of Visitors' Gallery Passes During Session Period

Hon'ble Members are informed that five (5) visitor per member per day for gallery pass are allowed.

- 1- Members are requested to insist upon their guests/visitors to provide their correct addresses, contact number, a copy of the Aadhar card with the application form for issuing of public gallery passes.
- 2- Members of Parliament are requested to send the request of sponsored visitors/ guests at least before three (3) working days of their scheduled visit for police verification.
- 3- Passes are issued on first cum first served basis as the seating capacity in the visitor gallery is limited.
- 4- Group passes and same day passes for the Visitors' Galleries are discontinued due to security reasons.
- 5- Gallery Passes will be issued subject to the completion of necessary verification of character and antecedents through local police/state police. Passes will not be issued if the verification is not received or received with adverse remarks. All visitors will be subjected to thorough security checks as per norms.
- 6- Members may avail of the online mode of application only for issue of Gallery Passes by accessing Indian Parliament- Digital Sansad website i.e. <https://sansad.in/lis> and login through members login credentials followed by clicking on 'Gallery Pass' as per the prescribed procedure and norms mentioned therein. In case of any difficulty in accessing the portal Members may kindly contact (i) CPIC: 011-23034672/5073/5838 or (ii) NIC 011-23034576.

Steps involved in Online Application and Access of visitors protocol in the Visitors' Management System

1. QR Code Approval:

Upon approval of Lok Sabha/ Rajya Sabha Visitors' Gallery visit, the visitor will receive a