

No. 8034

Parliament Security Service

Issue of PA/PS Passes

Entry Pass for only one PA/PS, to a Member for entry into Parliament House Complex (Except for Sansad Bhawan), valid for Session/ Inter Session period, is issued on an application made by the Member concerned on a prescribed format available in Centralised Pass Issue Cell, near Reception Office, Parliament House Complex, New Delhi. On every fresh appointment of the PA/ PS, Hon'ble MP's signature is mandatory in the register kept in CPIC.

The following supporting documents i.e. duly filled in prescribed form along with Character Verification Form, Undertaking by Hon'ble MP, two self-attested copies of Aadhaar {in case the applicant bears two addresses (Permanent & Correspondence), supporting documents for both the addresses are required}, old PA Pass (in case of renewal/ change of PA) and one Passport size photograph are required. The verification of PA/ PS being appointed will be processed by the Verification Cell of Parliament Security Service and Entry Pass will be issued only after a positive verification report is received.

Hon'ble Members are requested to direct their drivers and PA/PSs to comply with security and traffic regulations for ensuring decongestion and security at the Makar Dwar & Building Gate No.1. The drivers may also be directed to strictly adhere to designated circulation routes and park their vehicles at the specified parking areas.

Kind co-operation of Hon'ble Members is solicited.

No. 8035

Parliament Security Service

Show round of visitors to Parliament House during Inter-Session period

The Show Rounds of Parliament House to the visitors will be arranged as usual on all working days during Inter-Session period between 1030 hrs. and 1730 hrs. except during weekend, Gazetted Holidays and prior to 05 working days to the commencement of the Session due to administrative and security concerns. **During inter-session period Group Show round are restricted to maximum 50 persons in one requisition and request for the same should reach 3 working days prior to the visit for verification of antecedents. Show round will not be conducted if the verification is not received or received with adverse remarks.**

Kind co-operation of Members is solicited.

No. 8036

Parliament Security Service

Issue of Visitors' Gallery Passes During Session Period

Hon'ble Members are informed that five (5) visitor per member per day for gallery pass are allowed.

- 1- Members are requested to insist upon their guests/visitors to provide their correct addresses, contact number, a copy of the Aadhar card with the application form for issuing of public gallery passes.